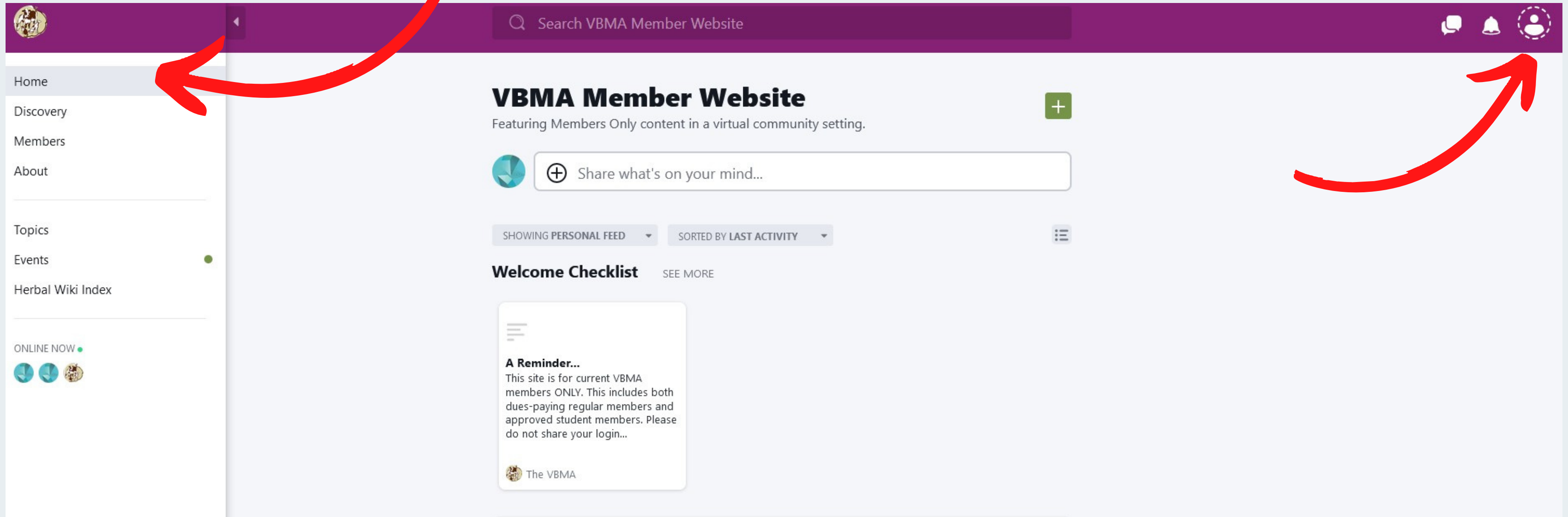
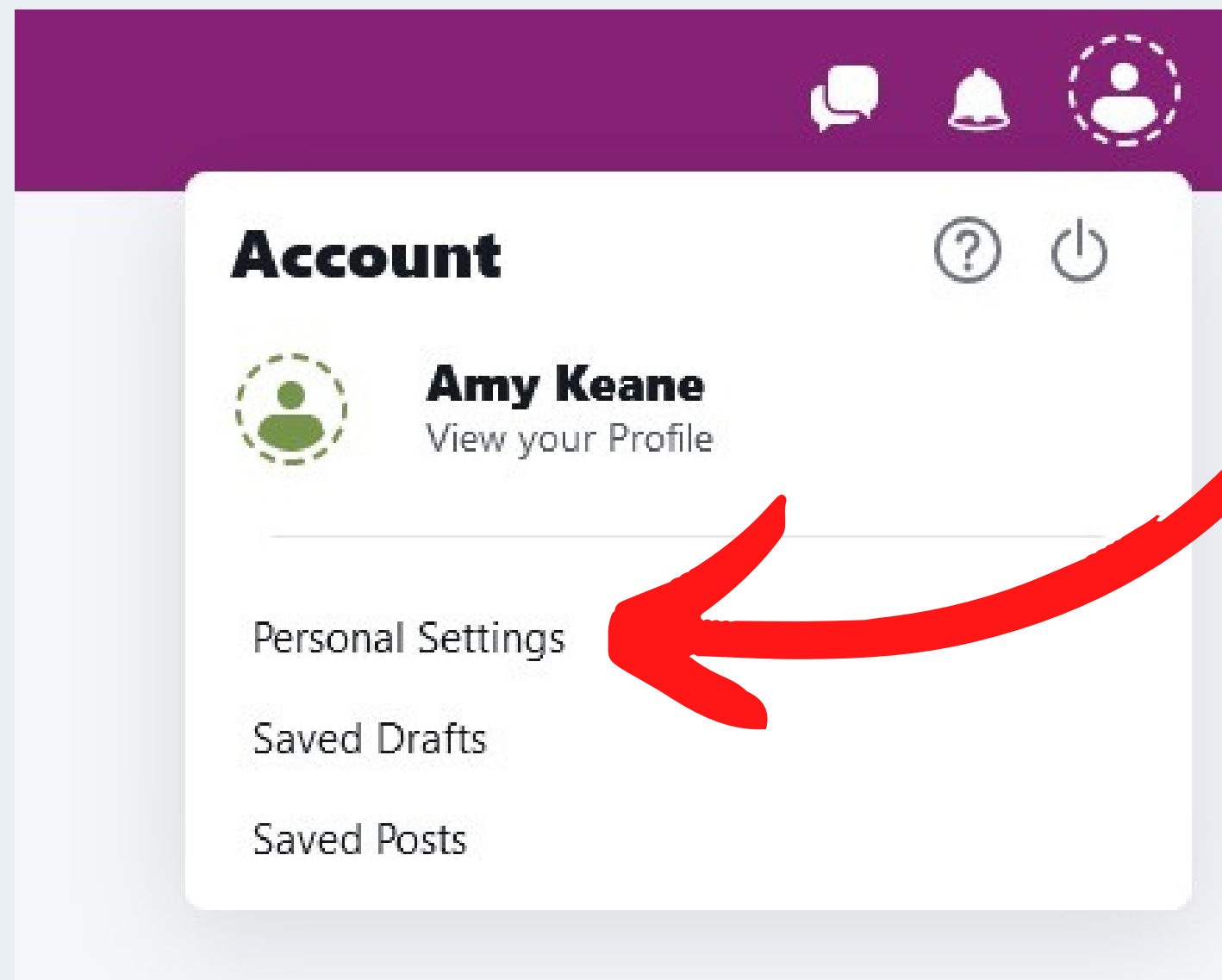


YOUR VBMA MEMBER WEBSITE ACCOUNT:
**MANAGING YOUR
NOTIFICATION SETTINGS**

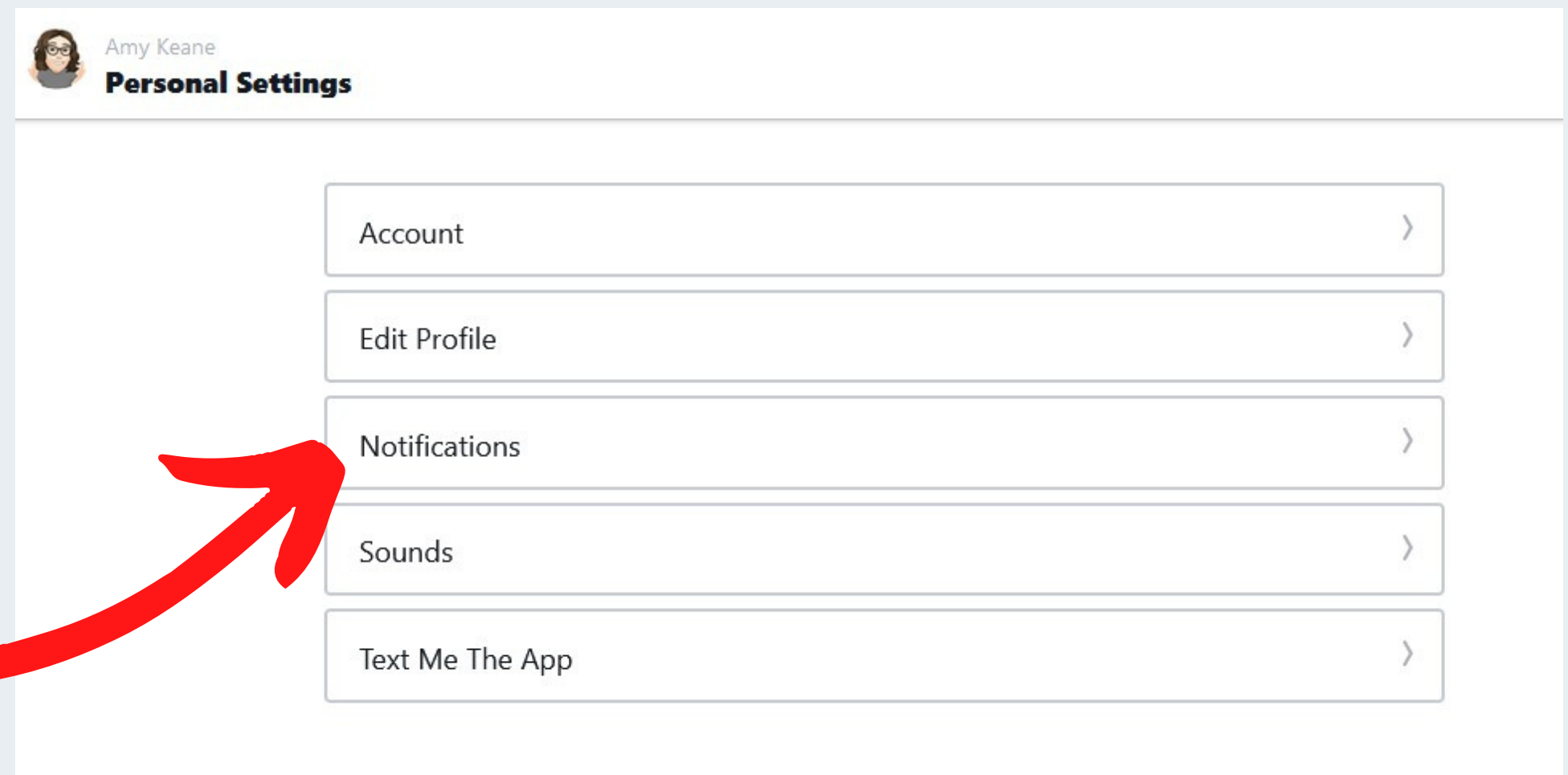
This is your Home screen. You'll see it after you log in.



First, click on the circle with the person icon inside it.



Click on 'Personal Settings'.



Then, click on 'Notifications'.

Notifications

Notification Method

Choose how would you like to be notified.



Email Updates

You'll get emails for the notification types you choose below.

On



Get Notified On The Go!

Download the Mobile App, and keep up with all updates on the go!

Download The App

Email Frequency



As Activity Happens

An email will be sent to you every time there's new activity.



Daily Digest

A daily digest email will be sent to you at the end of the day with a collection of your notifications from the day. Note that time-sensitive notifications may still send as activity happens, including account updates and event reminders.

Choose your preferred Notification Method.

If you don't want to receive any notifications AT ALL, turn Email Updates OFF.

Want to access the Member Site on your mobile devices? Download the App!

Choose your preferred Email Frequency.

Feel free to give either a try and see how it works with your schedule - all of our Member Site Notification Settings can be modified whenever you wish to do so.

Notification Types

Get updates when you have new...

Cheers On Your Stuff Cheers on quick posts, articles, questions, polls, and comments you created.	<input checked="" type="checkbox"/>
Comments On Your Stuff Comments on quick posts, articles, events, questions, and polls you created. *	<input checked="" type="checkbox"/>
Comments After You Comments after your comment or replies after your reply.	<input checked="" type="checkbox"/>
@Mentions See when other members tag you directly in a post, comment, or chat. *	<input checked="" type="checkbox"/>
Updates From Your Hosts Be notified when a Host notifies you about a post or sends a message. *	<input checked="" type="checkbox"/>
Event Updates and Reminders Get updates from the event Host, and reminders when the event is about to start. *	<input checked="" type="checkbox"/>
Poll Answers and Results Be notified about the results of your polls.	<input checked="" type="checkbox"/>
Activities Relevant to You Find out when people near you join, or when there is relevant trending activity.	<input checked="" type="checkbox"/>
Activity From Members You Follow Keep tabs on all the activity from the members that matter to you.	<input checked="" type="checkbox"/>
Chat Messages Private messages from other members and Hosts. *	<input checked="" type="checkbox"/>
Livestream We'll notify you when a Host starts a livestream anywhere in the Network.	<input checked="" type="checkbox"/>
All Posts Get notified about every new post. Careful, this can get noisy.	<input type="checkbox"/>



Scroll down past Notification Methods to choose your Notification Types.

All Notification Types except 'All Posts' are ON by default. Toggle the switch to the left to turn them OFF.

We strongly suggest leaving the following* ON:

- **Comments On Your Stuff**
- **@Mentions**
- **Updates From Your Hosts**
- **Event Updates and Reminders**
- **Chat Messages**



Amy Keane

Personal Settings

Close



Notifications

Notification Method

Choose how would you like to be notified.



Email Updates

You'll get emails for the notification types you choose below.



Get Notified On The Go!

Download the Mobile App, and keep up with all updates on the go!

When you're done, click the 'Close' button.

Your settings will be saved automatically.

NEED HELP OR HAVE QUESTIONS?

Email communicationscoordinator@vbma.org